



Community Education Course Proposal

Thank you for your interest in teaching a community education course at Pulaski Technical College. We are always looking for new class ideas and instructors. Once received, we will review your proposal and contact you to discuss.

Instructor Information:

(Please include a resume or brief biography of your talents related to this particular course.)

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|--------------------------------|--|
| Instructor Name: | |
| Address: | |
| City/State/Zip Code: | |
| Phone (Cell or best #): | |
| Email address: | |
| Website (if applicable): | |
| Instructor Fee to teach class: | |

Program Information:

Proposed Course Title: _____

Program Description: *(Please be as detailed as possible in your program description – use additional pages if needed)*

What are the minimum and maximum number of students allowed in the class? Min #: _____ Max #: _____

Will students need to bring their own supplies? Yes No

If yes, please list all the supplies students will need to bring in order to complete the class:

What is the materials fee (if any) per person? _____

Preferred Day(s) of the week to teach:

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Preferred Date(s) and Time(s) of the Class: _____

Total hours of the class? _____ Total number of sessions? _____ Amount of time per session? _____

Please send completed form and resume/biography via mail or fax to:

Jennifer Stewart, Director of Community Education - Pulaski Technical College

Phone: 501-907-6670 x3407

Email: jstewart@pulaskitech.edu Fax: 501-907-6673