

SUMMER 2017 INSTRUCTION PAY DAYS

SUMMER I

<i>Pay Period</i>	<i>Pay Day</i>
1	June 16, 2017
2	June 30, 2017

SUMMER EXTENDED

<i>Pay Period</i>	<i>Pay Day</i>
1	June 16, 2017
2	June 30, 2017
3	July 7, 2017
4	July 21, 2017
5	August 4, 2017

SUMMER II

<i>Pay Period</i>	<i>Pay Day</i>
1	July 21, 2017
2	August 4, 2017

1. Payroll office must receive your contract from Human Resources with all signatures and withholding forms by June 8th to be paid on June 16th for the Summer I and Summer Extended terms and July 13th to be paid on July 21st for the Summer II term. If the contract is late, payment may be delayed.
2. If you are a new employee, please be sure to complete all forms including Instruction for Delivery of Paycheck.
3. Direct deposits are not scheduled to post a day early for summer instruction pay days.

If you have any questions, you may contact:

payroll@uaptc.edu